



Bord um Thionóntachtaí Cónaithe  
Residential Tenancies Board

# Terminating a tenancy (landlord or family member occupation)

Please read this carefully before completing the notice of termination. This note, along with the attached notice of termination and statutory declarations, is intended as a general guide only. You should consult the Residential Tenancies Act 2004 (as amended) for full legal requirements. The RTB is not responsible for any errors or omissions.

## Who can terminate a tenancy

- Tenancies starting **on or after 1 March 2026** - you can only terminate the tenancy if you are a non-corporate landlord of 1 - 3 tenancies ('small landlord').

You may end the tenancy if you or a family member need to live in the dwelling. This includes your spouse, civil partner, child, stepchild, foster child, parent, step parent, parent-in-law, or an adopted child (*the list is not exhaustive*).

- Tenancies starting **before 1 March 2026** – no restriction based on landlord size.

## Notice validity requirements

- You must send a copy of the notice to the RTB on the same day you served it on the tenant. **If you do not, the notice is invalid.**

### To submit the notice to the RTB

Go to [www.rtb.ie](http://www.rtb.ie) and login to the **RTB Service Centre** and upload the notice.

If you cannot submit the notice online, you can post it to: **Residential Tenancies Board, PO Box 13841, Freeport FKY7736, Killorglin, Co Kerry.** Please retain proof of service.

- You must give your tenant the **appropriate number of days notice based on tenancy duration**. The notice period starts the day after the notice is served. Extra days can be added to ensure the tenant gets the full amount of notice required.

- You must also provide a **statutory declaration**. The statutory declaration must be signed in person before one of the following: Commissioner of Oaths, Practising Solicitor, Notary Public, or Peace Commissioner. This declaration cannot be signed by someone else on your behalf.

## Joint inspection before the tenancy ends

To give the tenant an opportunity to address issues (e.g. cleaning, repairs and replacements for damage above wear and tear), a joint inspection should be carried out before the tenancy end date.

## Documents

- **Notice of termination: Landlord or family member occupation**

- **Statutory declarations:**

### Statutory declaration 1

For tenancies which began **before 1 March 2026**

### Statutory declaration 2

For tenancies which began **on or after 1 March 2026**, terminated by a 'small landlord'.

*Please use the correct declaration based on the number of landlords involved.*

